



ORILLIA CHRISTIAN SCHOOL

Educating the Mind, Nurturing the Soul.

PO Box 862
Orillia, On. L3V 6K8
Phone: (705) 326-0532
Fax: (705) 327-9856

Orillia Christian School Student Enrollment Application

"All thy children shall be taught of the Lord"

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505 Gill Street, Box 862

Orillia, Ontario L3V 6K8

Phone (705) 326-0532 Fax (705) 326-9856

Website: www.orilliachristianschool.com

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Dear Parents,

On behalf of the Orillia Christian School community, a warm welcome as you have taken the time to get to know us better. It is a privilege to come alongside Christian families and support them “in educating to equip the mind, heart, and body of children through Christ-centred curriculum and teaching for service in the world” (OCS Mission Statement).

You may have heard that it takes a community to raise a child. In the endeavour of providing Christ-centred education we rely on the support and involvement of many in a variety of ways at this school. From the Board, whose members are elected by the general membership and who typically serve for a three-year term, to various committees which are structured under the Board, to the administrative and teaching staff, to parents, and to the wider Christian community, we rely on committed and dedicated individuals to work together focused on the mission and vision of the Orillia Christian School to offer an elementary educational program which maintains high standards and seeks to integrate a Christian worldview into all aspects of the operation of the school.

At Orillia Christian School we have a team of certified teachers (holding an Ontario Teacher’s Certificate; some also hold a Christian School Teacher’s Certificate) who as individuals are committed to a daily walk with the Lord and who collectively strive to maintain high professional standards for themselves and high academic standards within their classrooms. Students enrolled at Orillia Christian School benefit from small class sizes, caring and dedicated Christian teachers, and an interdenominational setting in which we are strengthened by our common values and beliefs.

Orillia Christian School is an independent school registered with the Ministry of Education. It is affiliated with the Ontario Alliance of Christian Schools (www.oacs.org) and with Christian Schools International (www.csionline.org). Much of our curriculum has been developed by these two organizations and we are deeply grateful for the ongoing pursuit by both to offer quality curricular materials which support our goals and which reflect the learning outcomes of the Ministry of Education.

As you consider where you would have your child(ren) educated, please think about where you will find a learning community that shares and upholds the Christian beliefs and values you cherish in your family? Where will you find a school community which forms that third leg of the tripod partnering with your Christian family and your church community? What does it look like within the school setting to integrate faith and learning? Our teachers belong to an organization which has most recently been renamed Edifide – for those with faith in education (www.edifide.net). Come explore more deeply what it looks like at Orillia Christian School to have faith in education.

Joyfully in Christ,
Donna Veenstra
Principal



Student Admission Policy

Eligibility:

1. Enrollment in the Orillia Christian School is open to children of Christian parents and/or guardians who desire to have their children educated where a Christian world and life view are taught.
2. At least one parent or guardian shall become a member of the Orillia Christian School Society by completing the membership application and signing the statement of parental agreement in the student admissions package. This statement of parental agreement includes agreeing with and supporting the Constitution Articles 2 and 2.1 as laid out in the membership documents and with our Core Family Values.
3. Assume financial obligations according to the current schedule of financial support.
4. All students must reach the following minimum age as of Dec. 31:
 - Junior kindergarten – four years of age
 - Senior kindergarten – five years of age
 - Grade one – six years of age
5. Enrollment in OCS is subject to the procedures and conditions specified herein:

Procedure:

1. Inquiries regarding the school are recorded on a standardized form by the administrative assistant.
2. Interested families will be offered a membership application & a student enrollment application, the opportunity to meet with the principal, and a school tour.
3. Conference with the Principal to achieve the following:
 - a. to fully describe the purpose of OCS and the history
 - b. to present and understand the distinct philosophy of OCS
 - c. to demonstrate the OCS curriculum and teaching practices
 - d. for the parents to ask pertinent questions regarding the philosophy and practice of OCS
4. During the enrollment process the principal will also, on behalf of the Admissions Committee, ascertain the following:
 - a. spiritual background of the parent(s)
i.e.) active church attendance, testimony of spiritual conversion to Christ
 - b. understanding of the purpose of OCS
 - c. to assure the parents have realistic expectations of enrollment in OCS
 - d. to explain the responsibilities of being a member of the OCS Society



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5. Parents are required to provide evidence of the student's academic progress and educational background:
 - a. provide copies of the student's last three report cards (if available)
 - b. provide documentation and explanation of the student's needs
 - c. if applicable, student will submit to a basic educational assessment test
6. Parents will provide the following for students entering kindergarten, transferring from out of province or home school.
 - a. copy of their Birth certificate
 - b. copy of their immunization card
7. Parents will become aware of the responsibilities of enrolling their child in OCS:
 - a. tuition schedule fully explained by the Principal or administrative assistant
 - b. agree with and sign a financial commitment form and attach post dated cheques. The first month's tuition cheque is non-refundable without a 30 day notice of student enrollment withdrawal
 - c. provide a firm commitment to keep payments current
 - d. agree to serve in a volunteer area according to their gifts and talents
8. Board Representative will make a courtesy phone call to the potential member asking if they have any more questions and to further orient the parents to the OCS community.
9. Admission to OCS will take place when the following has been achieved:
 - a. Parent conference with the Principal
 - b. Membership and Student Admission package forms have been completed
 - c. Educational requirements have been met
 - d. Tuition pledge and commitment form signed
 - e. Principal and Board Representative for Admissions will concur and Board Representative will present the application to the Board for approval
 - f. Board review and approval of the application
 - g. Principal will inform the family of approval



Educational Program

Orillia Christian School offers a program beginning with Junior Kindergarten and ending with Grade Eight graduation. The school is committed to providing an education that seeks to meet the requirements of the Ministry of Education but contains a value system based on the word of God. There is a Bible program at each grade but we also seek to use the Bible as a guide for all of our programs as we seek to understand how all areas of human endeavour have been marked by the fall of man, and will be restored by our Lord, and how we can serve Him by practicing restoration today.

Orillia Christian School's teaching philosophy is founded on Christian beliefs such as:

- This world belongs to God
- All things hold together in Christ
- All truth is God's truth
- Each child is made in and bears God's image
- Each one of us is our brother's/sister's keeper
- Each one is accountable to God for how we use time and talents

Our educational goal is to educate knowledgeable and competent disciples. We attempt to reach this goal by respecting traditional educational methods which have served our society well, while also implementing modifications in response to social change, well-tested research findings about education, and our teaching philosophy.

Students at Orillia Christian School are evaluated on a regular basis using regular classroom assessment, tests, and homework assignments. Every other year we administer the Canadian Test of Basic Skills. This is a standardized test that is administered according to a specific procedure and scored by an independent company and helps us evaluate the effectiveness of our overall program.

Students have a full range of co-curricular activities that they can participate in. Our school sports teams compete against other Christian schools in our district.

Regular communication is maintained with parents through a weekly newsletter, three term report cards, and parent-teacher conferences.



The Goals of Christian Education:

The Primary goal of the Christian day school consists in helping each student to grow into an independent person so that each can serve God according to His word, is able and willing to employ all talents to the honour of God for the well-being of fellow creatures in every area of life:

This general goal is specified into several main goals, which will guide each student to:

1. Develop a deeper commitment to love God,
2. Mature as a Christian person in relation to self, others, and the environment,
3. Discover and develop particular gifts and talents,
4. Develop abilities of perception and judgment in moral and ethical matters,
5. Follow the norms for good health and physical fitness,
6. Acquire competencies for responsible living as an adult; especially the sensitivity and skill necessary for effective communication,
7. Develop an awareness of oneself as a learner able to adapt knowledge, skills and attitudes to the ordinary tasks of life,
8. Develop the knowledge and understanding necessary to fulfil one's calling effectively in modern society,
9. Train and discipline those skills and attitudes necessary for satisfaction and productivity in the world of work and/or advanced levels of schooling,
10. Acquire appreciation for the customs, habits, and beliefs of other faith communities, ethnic groups, and cultures.



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ORILLIA CHRISTIAN SCHOOL STATEMENT OF PARENTAL AGREEMENT

I/We having read all of the OCS Membership Package and student admission policy, state that:

I/We understand the unique nature of this Christian School, its purpose and vision as expressed in the Constitution (Article 2 & Article 2.1) of the Orillia Christian School and as practiced in the daily operation.

I/We agree and support the Statement of Core Family Values.

As (a) Christian parent(s) I/we sincerely desire to have my/our child(ren) receive a Christ-centred education at Orillia Christian School.

I/We agree that my/our children shall be educated in a manner consistent with the beliefs and objectives of Orillia Christian School.

I/We am aware of, and in agreement with, the Board's policies regarding enrollment and discipline.

I/We agree that the enrollment of my/our children is subject to administrative approval, grade placement, and possible academic testing. All pertinent information regarding our child(ren) will be made available to the school administration.

I/We agree to accept the financial and organizational obligations of enrolling my/our child(ren) in Orillia Christian School.

I/We understand that I/we have access to the normal channels and processes available to all parents and students regarding the daily educational program at Orillia Christian School.

I/We agree to abide by all Board decisions.

I/We understand that we must provide 30 day written notice if I/We withdraw our child(ren) from the school mid-year. I/We understand that if I/We fail to provide 30 day written notice the school will be owed one month's tuition.

Signed (Parent): _____ **Date:** _____

(Parent): _____ **Date:** _____



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Application for Student Enrollment

(Please complete a separate form for each student)

A. Student

Student's Legal Name: _____

Date of Birth: Day: _____ Month: _____ Year: _____

Gender of Student: male female

Address: Street: _____ City: _____ P.C. _____

Mother's name: _____

Address: _____

(If different from child's address)

Phone #: Home: _____ Cell: _____ Work: _____

Father's name: _____

Address: Street: _____ City: _____ P.C.: _____

(If different)

Phone #: Home: _____ Cell: _____ Work: _____

Primary email address: _____

(For school email correspondence – i.e. newsletter, announcements etc)

B. Student Educational Information:

Present School: _____

Address: Street: _____ City _____ P.C. _____

Present Grade: _____ Grade entering: _____

How many schools has your child attended? _____ Please indicate grades repeated if any: _____

Learning Disabilities: No Yes Diagnosis: _____

Behavioral Disabilities: No Yes Diagnosis: _____

Educational Assessments: No Yes Attached: Yes: No: _____



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Special Ed. Requirements: No Yes Explain: _____

Physical Handicaps: No Yes Explain: _____

Medical or Physician Report: No Yes Report attached Yes No _____

How do you believe Orillia Christian School will benefit your child?

C. Student Medical Information:

Health Card No: _____

Does your child take any prescription medication on a regular basis? Yes No

If yes, does the medication need to be administered during school hours Yes No

Does your child have any medical conditions? _____

Does your child have any allergies? Yes No If yes, please list: _____

Does your child have Asthma? Yes No

Does your child have an Epipen? Yes No

Do we have your permission to give Advil/Tylenol to your child, if needed, without phoning home? (A note will go home with the child when medication is administered)

Yes___ No___

Last eye examination: Results: _____

Last hearing test: Results: _____

D. Parental Consent:

Please see forms attached



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E. Emergency Contact:

Parents will always be contacted first, but in the event we are unable to reach you, please provide an alternate:

Emergency contact name: _____ Phone #: _____

Relationship to child: _____

F. Transportation:

Own: _____ City Bus: _____ Other: _____

If transported regularly by someone other than parent, please provide information:

Name of Driver: _____ Phone #: _____

G. Family Background:

Is there any family issues that you feel the school should be aware of in order to better meet your child's physical, spiritual or emotional needs? i.e. loss of a parent or sibling, divorce, separation, custody issues, childhood traumas.

Are there any separation agreements or court orders, specifically relating to the student that you feel the school needs to be made aware of? i.e. transportation of student, relaying educational issues, contacts for discipline concerns, etc. (Generally report cards are sent home with each student. If you require a second report card or parent interviews, please advise your child's teacher.)

NOTE: This information will be kept on file, Please contact your child's teacher and inform them of specifics regarding any of the above sections. Should there be any changes regarding the above information, please inform the school office.

Parent's signature: _____ Date: _____

Parent's signature: _____ Date: _____

Signature of Board Chair: _____ Date: _____



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Orillia Christian School Financial Commitment Form for 2017-2018

Family surname: _____

- Tuition: \$12856.00 (attach post dated cheques as per your payment option on page 2)
- JK/SK three full days (Tues/Wed/Fri): \$4701.00 (attach post dated cheques as per your payment option on page 2)
- We/I am applying for assistance (attach the application/grid, notice of assessments & post dated cheques as per your payment option on page 2)

Other fees: (Include with your 1st cheque)

Membership fees:

Check one:

- \$150 (2 adults)
 \$75 (1 adult)

Instrument Rental:

- I/We have included \$160 for Grade 7/8 band equipment rental
 I/We have our own instrument

Before and After School Club:

We require the following:

- Before School is available from 7:45-8:15 Cost: To be determined based on participating families
- After School: 3:30 until 5:30 Cost: To be determined based on participating families

Snow Day Accommodation: (Provision for families with two parents who work outside the home and will incur daycare costs on days when the school is closed due to inclement weather):

- Yes, applies to our family and we will advise the school office at the start of the school year that our child(ren) will need to be accommodated.
- No, this is not a requirement for our child(ren).

Fundraising Efforts

I/We understand that fundraising is the means by which tuition can remain affordable for all families. I/we commit to participating in the school's fundraising efforts including purchasing/selling grocery vouchers as we are able. I/We are aware that we will be contacted to help out with one of the following:

- Golf Tournament
- Garage Sale
- Misc. Fundraisers (as per budget)
- Grocery cards



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Payment will be made as follows:

As per school policy, post-dated cheques for the entire school year are to be submitted with this form.

- (a) _____ 1 payment dated in full on Aug. 1, 2017
- (b) _____ 2 payments of 50% each dated Aug. 1, 2017 & Feb. 1, 2018
- (c) _____ 4 payments of 25% each dated Aug. 1 & Nov. 1, 2017 and Feb. 1 & May 1, 2018
- (d) _____ 10 equal payments dated the 1st of each month starting Aug. 1, 2017 to May 1, 2018
- (e) _____ 12 equal payments dated the 1st of each month starting Aug. 1, 2017 to July 1, 2018
- (f) _____ **other – payments to be made other than above must have pre-approval by the Treasurer.**

Parent/guardian signature

For ease of calculation, below is the per month payment for full tuition and kindergarten rates. For families paying tuition based on tuition assistance, the monthly calculations are shown on the assistance grid.

Full Tuition	10 month payments	12 month payments
\$12856.00	1285.60	1071.33.00
JK/SK tuition	10 month payments	12 month payments
\$4701.00	470.01	391.75



Tuition Assistance Application

In response to concerns regarding tuition and in the spirit of the Acts church, the Board at OCS offers a tuition assistance program in an attempt to improve the recruitment and retention of families.

Finances are consistently listed as one of the main reasons for not enrolling at or withdrawing from the school. Operating a high quality Christian school costs a lot of money. It costs approximately \$13,000 per family to operate the school. Fundraising is used to cover the costs that tuition doesn't cover.

The sliding scale is based on your household income as reported on your CRA Notice of Assessment for the previous year. For some, this is an accurate indication of your financial situation while for others it can either over or under represent how things really are.

The spirit of the scale is to provide the assistance to those who truly need it. It is a grace that we extend to one another in Christian community.

Please indicate the following with a check mark:

After having prayerfully considered our family's finances, I/we are requesting a reduction in tuition as indicated on the attached grid.

I/We have attached copies of my/our CRA Notice of Assessments.

Parent / guardian signature



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Financial Statement

Please complete the following, and check the appropriate boxes.

A. Enter line 150 of last year's federal income tax return. A. \$ _____

B. Enter line 150 of your spouse's last year's federal income tax return B. \$ _____

C. Are you or your spouse self-employed or do you own a business?

Yes It is possible that line 150 of your tax return reflects only part of your total annual income. (I.e. income is re-invested in the business rather than withdrawn as salary.) In keeping with the spirit of community please enter on line C your gross business income less your business expenses.

C. \$ _____

No Go to line D

D. Enter total of all income above D. \$ _____

Attach Notice of Assessments



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2017-2018 Tuition Assistance Grid

	Tuition	Household income less than...	10 month payments	12 month payments
<input type="checkbox"/>	\$12,259	\$85,000	1,226	1,022
<input type="checkbox"/>	\$11,538	\$80,000	1,154	962
<input type="checkbox"/>	\$10,817	\$75,000	1,082	901
<input type="checkbox"/>	\$10,096	\$70,000	1,010	841
<input type="checkbox"/>	\$9,375	\$65,000	938	781
<input type="checkbox"/>	\$8,654	\$60,000	865	721
<input type="checkbox"/>	\$7,932	\$55,000	793	661
<input type="checkbox"/>	\$7,211	\$50,000	721	601

Inquiry at school office if you think you may qualify for one of the following discounts:

Full Time Ministry discount

Christian High School discount

Full Time discount (Kindergarten to Grade 1)